



Guildhall Improvement Committee

Date: THURSDAY, 28 JUNE 2012

Time: 3.00pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Mark Boleat
Ray Catt
Roger Chadwick
Stuart Fraser

Deputy John Owen-Ward
Deputy Sir Michael Snyder
Alderman Simon Walsh

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Chris Duffield
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **DECLARATIONS BY MEMBERS OF ANY PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**
3. **MINUTES OF PREVIOUS MEETING**
To agree the public minutes and summary of the meeting held on 29 March 2012.
(copy attached).

For Decision
(Pages 1 - 2)
4. **ORDER OF THE COURT OF COMMON COUNCIL**
Order of the Court of Common Council, 19 April 2012, appointing the Committee and approving the Committee's Terms of Reference (copy attached).

For Information
(Pages 3 - 4)
5. **ELECTION OF CHAIRMAN**
To elect a Chairman in accordance with Standing Order No. 29.
6. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman in accordance with Standing Order No. 30.
7. **REVIEW OF THE GOVERNANCE ARRANGEMENTS IMPLEMENTED IN 2011**
Report of the Town Clerk (on behalf of the Post Implementation Governance Review Working Party) (copy attached).

For Decision
(Pages 5 - 16)
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**
9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**
10. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part1 of schedule 12A of the Local Government Act as follows:-

Item No
11-14

Exemption Paragraph
3

Part 2 – Non-Public Agenda

11. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 29 March 2012 (copy attached).

For Decision
(Pages 17 - 18)
12. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**
Report of the City Surveyor (copy attached).

For Decision
(Pages 19 - 26)
13. **PROJECT DIRECTOR'S REPORT**
A report of the Project Director – As with previous reports, items to note or for decision will be highlighted in ***bold italic*** (separately circulated).

For Information
(Pages 27 - 38)
14. **MAIN CONTRACT DISPUTES STRATEGY**
Joint report of the Chamberlain and the Comptroller and City Solicitor (copy attached).

For Decision
(Pages 39 - 44)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**